
**INTERNATIONAL DRIVE
MASTER TRANSIT AND IMPROVEMENT DISTRICT**

**District Advisory Board Meeting
December 7, 2006
MINUTES**

The International Drive District Advisory Board Meeting was held on December 7, 2006 at the Downtown Orange County Complex, 9888 Universal Blvd., Orlando, FL. District Advisory Board members in attendance were Sibille Pritchard, Alan Villaverde, Richard Van Slyke and Harris Rosen. Also in attendance: Luann Brooks, Zina Talsma, Norah Azoulai & Lynn Havanec, IDMTID; Jean Wilson, Greenberg Traurig, PA; Sandy Litvany & Pam Gates-Waters, Ad Inns; Kraige Jean, & Chip Springer, Mears Transportation Group; Ruth Hamberg, North I-Drive Project; Kelly Smith, I-Drive Property Owner; Jason Handley, Debbie Clements, James Robinson and Craig Merritt, Progress Energy; John Holmes, O.C.S.O.; Ron Conrad, Cherry, Bekaert & Holland; Hector Bertron, Orange Co. Public Works and Beth Kassab, Orlando Sentinel. *(This may be an incomplete list of attendees due to late arrivals or audience members that did not sign in.)*

These are edited minutes, as a verbatim transcript would be too voluminous. For future reference all meetings are taped. If anyone wishes to review the tapes, please call or write to:

Luann Brooks, Executive Director
International Drive Master Transit and Improvement District
7081 Grand National Drive, Suite 105
Orlando, FL 32819

Chairman Sibille Pritchard called the meeting to order at 9:34 a.m.

Tab 1 – Approval of Minutes

Alan Villaverde made a motion to approve the advisory board minutes for September 11, 2006. Richard Van Slyke seconded the motion. Motion carried, minutes were approved.

Tab 2 – North International Drive Improvements

The following representatives from Progress Energy, Debbie Clements, James Robinson, Jason Handley and Craig Merritt, provided the updated information regarding the potential to relocate the overhead utilities along North International Drive to underground facilities. Progress Energy reviewed the following information with the board: Scope, Assumption, Engineering, Design, Layout, Cost Estimates, Tariff Rules, Other Financing, Options to contract our certain work, costs that the private businesses will need to absorb (delta versus Y connection customers), joint user issues. The project costs provided do not include joint user costs, new streetlights or potential easement costs. Progress Energy can complete their portion of the project in approximately three months, however they cannot provide a definite timeline on total conversion until all the outstanding issues are determined and negotiated. Progress Energy requires that they be paid up front and that some sort of collection mechanism be put in place through a program (tariff or MSTU) with Orange County. If the tariff program is utilized through Progress Energy the project costs can be spread over 20 years. If the project is set up under the County MSTU program, the normal payback is 10 years. The estimates provided during the presentation by Progress Energy are non-binding. General discussion followed.

The Board voted to pursue further investigation of all outstanding issues, by the District staff, with County staff assistance and report back to the board at the first meeting in 2007.

Outstanding issues include:

- Determine easements needed from individual property owners
- Determine the joint users on the current vertical poles
- Decide if the District would consider taking on the responsibility of outsourcing the directional boring portion
- New Streetlight costs - upgrade lights
- What financing options / alternatives are available through Orange County

Tab 3 – District Financial Report

Ms. Brooks reviewed all items under this tab. Ron Conrad with Cherry Bekaert & Holland provided a verbal review of the draft 2006 fiscal year audit report. General discussion followed.

Mr. Rosen made a motion to approve the 2006 fiscal year audit. Mr. Van Slyke seconded the motion. Motion carried, the audit was approved.

Tab 4 – I – Ride Trolley Service

Ms. Brooks reviewed all items under this tab. General discussion followed.

Tab 4 – District Advisory Board Appointments

Chairman Pritchard provided an update on all items under this tab. General discussion followed.

Other New Business:

Ms. Brooks provided a handout of the 2007 District Board meeting dates to board members.

No further comments from the public were noted.

Chairman Pritchard adjourned the meeting at 11:04 a.m.