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**INTERNATIONAL DRIVE  
MASTER TRANSIT AND IMPROVEMENT DISTRICT**

**District Advisory Board Meeting  
August 29, 2018  
MINUTES**

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The International Drive District Advisory Board Meeting was held August 29, 2018, at the Rosen Centre Hotel, 9840 International Drive, Orlando, FL. District Advisory Board members in attendance were Sibille Pritchard, Harris Rosen, and Charles Gundacker. Also in attendance: Luann Brooks, Lynn Havanec, Pam Waters, Norah White, Elizabeth Belknap & Denise Daugherty, IDMTID; Jean Wilson, Greenberg Traurig, PA; Kraige Jean, Mears Transportation; Carolyn Binder, District Accountant; Alan Helman, HHCP / Architects; Natalia Garcia, O.C.C.C.; and the TOPS A unit & DEO unit of the Orange County Sheriff's Office. *(This may be an incomplete list of attendees due to late arrivals or audience members that did not sign in.)*

These are edited minutes, as a verbatim transcript would be too voluminous. For future reference all meetings are taped. If anyone wishes to review the tapes, please call or write to:

Luann Brooks, Executive Director  
International Drive Master Transit and Improvement District  
7081 Grand National Drive, Suite 105  
Orlando, FL 32819

Chairperson Sibille Pritchard called the meeting to order at 1:45 p.m.

Public Comment

No public comments.

Tab 1 – Approval of Minutes

**Charles Gundacker made a motion to approve the advisory board minutes for July 25, 2018. Harris Rosen seconded the motion. Motion carried, minutes were approved.**

Tab 2 – District Engagement Officers Program

Lieutenant Mike Crabb with the O.C.S.O. introduced the DEO unit and the TOPS A-unit. General discussion followed.

Tab 3 – 2018-2019 Fiscal Year Proposed Budget

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Action Item:** District staff to research whether any rideshare studies have been completed by Lynx.

**Mr. Gundacker made a motion to recommend the 2018-2019 fiscal year proposed budget as presented under this tab to the District Governing Board. Mr. Rosen seconded the motion. Motion carried.**

Tab 4 – Marketing Audit Project

Ms. Brooks reviewed all items under this tab. General discussion followed.

Other New Business

Ms. Brooks noted that the District Governing Board meeting is scheduled for September 26<sup>th</sup> at 10am and this would be the last meeting with Major Teresa Jacobs as chairperson.

There was no other new business.

Ms. Pritchard adjourned the meeting at 2:18 p.m.

DRAFT